



United Housing Foreclosure Prevention Checklist

The success of the outcome of your application depends on your bank (lender), the documents, and YOU! This checklist has been designed to help you identify all the documents you will need.

Identification Information

- UHI Questionnaire
- UHI Disclosures
- Complete RMA Form(REQUEST FOR MODIFICATION ASSISTANCE)
- Proof of Income (30days consecutive paystubs of SSI/Pension or Award Letter)
- Driver's License or Valid Picture Government ID
- Name and Birthday of anyone that lives in the home (dependent or household member)
- Most recent Mortgage Statement (for 1st and 2nd mortgages if applicable)
- Current Property Tax Bill
- Signed and completed 4506-T
- Current Homeowners Insurance Declaration Page and any HOA Fees or Dues
- Current Utility Bill, Cable Bill
- 1040 and all schedules of Income Tax Return Filings (Last 2 Years)
- Last 3 months banks statements all pages including blank pages
- Detailed Hardship letter why you need assistance.
- Complete Budget
- All other income that is being used self or household member not on mortgage
- Unemployment benefit amount (if applicable)
- Any default notices from your lender or property related default, such as tax sale or redemption deadlines (if applicable)
- IF YOU HAVE FILED BANKRUPTCY: You will be required to provide: BK Paperwork (Chapter 13 or 7) include "letter of consent or discharge papers" from court or attorney. Chapter 13: A letter from your attorney authorizing us to speak with your lender. IF YOU ARE SELF-EMPLOYED: You will be required to provide: Last 6 months of Bank Statements (ALL PAGES INCLUDING BLANK PAGES) along with Profit and Loss Form-Complete.**

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United Housing
homeownership starts here

Household Type:

- Female-headed single parent household Two or more unrelated adults
 Male-headed single parent household Married with children
 Single Adult Married without children

Number of persons who live in the residence: _____ How many dependents? _____

What ages are they? __, __, __, __, __, __, __

Are there non-dependents who will be living in the home? Yes No

If yes, list below:

LIQUID FUNDS/SAVINGS/INVESTMENTS

Please list the approximate value of the following:

	CUSTOMER	CO-APPLICANT
Checking Account		
Savings Account		
Cash		
Securities (Stocks, Bonds, CDs, etc.)		
Retirement Account		

Are you about to receive additional funds (e.g., tax refunds, property sales, etc.)?

Yes No If yes, how much? \$ _____

ADDITIONAL INFORMATION

- | | CUSTOMER | CO-APPLICANT |
|---|--|--|
| Have your payments been on time? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are you currently in Chapter 13 bankruptcy? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, when did it begin? _____ | | |
| If yes, when will it be paid out? _____ | | |
| Have you had a Chapter 7 bankruptcy? | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, when did it begin? _____ | | |
| If yes, when was it discharged? _____ | | |



MORTGAGE INFORMATION

Applicant Name:

Co-Applicant Name:

Address:

First Mortgage Information

Apply funds to this loan? Yes NO

Lender/servicer

Amt. of lien \$ _____ Amt. of arrearage \$ _____ Home Value \$ _____

Reason for Default/Concern

Second Mortgage Information

Apply funds to this loan? Yes NO

Lender/servicer

Amt. of lien \$ _____ Amt. of arrearage \$ _____ Home Value \$ _____

Reason for Default/Concern



PAST AND PRESENT EMPLOYMENT

Current Employment Applicant

Employer Name: _____

Employer Address: _____

Employer Phone: _____ Hire Date: _____

Current Employment Co-Applicant

Employer Name: _____

Employer Address: _____

Employer Phone: _____ Hire Date: _____

Past Employment: Applicant

Employer Name: _____

Employer Address: _____

Employer Phone: _____ Hire Date: _____

Past Employment: Co-Applicant

Employer Name: _____

Employer Address: _____

Employer Phone: _____ Hire Date: _____